



भारतीय प्रौद्योगिकी संस्थान मद्रास
INDIAN INSTITUTE OF TECHNOLOGY MADRAS
चेन्नै / Chennai 600 036
दूरभाष/Telephone: [044] 2257 8115 Email:recruit@iitm.ac.in

Advertisement No.IITM/R/2/2025 dated 26.03.2025

Advertisement for Appointment of Students' Ombudsperson

The Search-cum-Selection Committee of the Indian Institute of Technology Madras, Chennai, invites offline applications from eminent Indian Nationals to the post of Student's Ombudsperson. The appointment shall initially be for a period of three years.

For detailed advertisement, eligibility criteria, other requirements, and terms & conditions, please visit the Institute's recruitment website: <https://recruit.iitm.ac.in>.

The last date for submission of the application is **25.04.2025**.

**Sd/-
Registrar**



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Indian Institute of Technology Madras, Chennai, invites offline applications/nominations from eminent Indian Nationals for appointment to the post of Students' Ombudsperson. The responsibilities of the Students' Ombudsperson of Indian Institute of Technology Madras and the eligibility criteria are detailed below :

Responsibilities of Students' Ombudsperson

- (i) To be available to the students bringing forward problems, issues, and complaints and to determine facts in each case
- (ii) The Student Ombudsperson serves as an alternate resource for all students to complement other existing channels of communication and conflict resolution.
- (iii) The Ombudsperson can provide advice, inform students about the Institute's resources, make referrals, and offer options.
- (iv) To work with the student and the Management in seeking a satisfactory resolution to the matters brought to the notice of the Students' Ombudsperson
- (v) The Ombuds, as a designated neutral, remains unaligned and impartial. The Ombuds does not engage in any situation which could create a conflict of interest.

Eligibility Criteria for Students' Ombudsperson:

- (vi) The Students Ombudsperson shall be a person who has been a judge not below the rank of a District Judge or a retired Professor who has at least ten years experience as a Professor at State/Central Universities/Institutions of National Importance or Officers retired from an equivalent cadre from a Government Organisation.
- (vii) The preferable age limit for considering appointment to the post of Students Ombudsperson shall be around 70 years, and in exceptional cases, the Director can relax the age limit with the approval of the Board.
- (viii) The Ombudsperson shall be appointed for a period of three years and shall be eligible for reappointment for another term if approved by the BoG.
- (ix) The Ombudsperson shall not, at the time of appointment, during one year before such appointment, or in the course of his/her tenure as Ombudsperson, be in a conflict of interest with the university where his/her personal relationship, professional affiliation, or financial interest may compromise or reasonably appear to compromise, the independence of judgment toward the Institute
- (x) The Ombudsperson, or any member of his/her immediate family, shall not -hold post or employment in the office of profit in IIT Madras concurrently.

Compensation for services :

The Ombudsperson shall be paid a lump sum payment of Rs. 1,25,000/-(Rupees One Lakh Twenty Five Thousand only) per month towards the professional services rendered to the Institute, in addition to a sitting fee for conducting the

hearings. The total compensation for the services, including the sitting fee for the hearings, shall not exceed Rs.2,25,000/- per month

Procedure for submission of application:

Those who are interested in serving the Institute as a Students' Ombudsperson and who fulfill the eligibility criteria can submit their application to the post using the format of the application. The applications should be supported with a write-up about their suitability for the post and the name & contact details of the three referees (distinguished individuals well acquainted with the work of the applicant) along with reference letters.

Eminent persons may also nominate a suitable person for this post. However, all such candidates shall be required to send their applications in the prescribed format along with the requisite documents.

Applications completed in all respects can be sent to **"THE REGISTRAR, IIT MADRAS, CHENNAI-600 036"** by post/courier in an envelope superscribed with "Application for the post of Students' Ombudsperson." A soft copy of the application with necessary enclosure may also be sent to registrar@iitm.ac.in with the subject of the email as ***Application for the post of Students' Ombudsperson.***

The application, complete in all respects, should reach the Registrar, IIT Madras, on or before 25.04.2025. Applications received thereafter shall not be entertained.

If required, short-listed candidates would be invited for personal interaction with the Search-cum-Selection Committee. However, merely fulfilling the minimum requirements does not give the right to the candidate to be called for interaction.

Dated : 26th March, 2025

Search-Cum-Selection Committee